



## Planning for Partial School Closure to support students of Key Workers

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**This planning covers school opening from Monday 23 March until further notice**

### Key Workers & Students

1. Key workers are currently defined according to the following list:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

2. In order to retain a skeletal staff and reduce the chance of infection – for staff **and** key workers - it is requested that student numbers **be kept at a minimum if at all possible**. If students of key workers are able to self-isolate at home this is preferable and strongly advised. As the guidance states: **'If it is at all possible for children to be at home, then they should be.'**

### School Opening

1. The school will open from 8:45 to 15:55 to accommodate students of key workers. Where possible students can leave at 15:00 to catch buses normally reserved for Outwood Academy students, subject to availability and further confirmation.
2. Students may be collected at any time during these hours and key worker parents should go to reception to arrange collection.
3. Reception will be staffed and contact with the school via [admin@ripongrammar.com](mailto:admin@ripongrammar.com) will be available as normal.
4. Transport to school will be as normal - school buses remain operational. However the RGS1 [Northallerton-Thirsk] will NOT be running from Monday.
5. Access to school will be via the main drive via the pedestrian footpath only. Students should come into school via the Clocktower door and make their way to the library where they should sign in. The foyer door will be open for access to dining. All other doors will be locked or for access by staff only.
6. The planned areas of school which will be **open** are as follows:
  - Dining Hall and foyer
  - Classrooms N1, N2, N3, N4 [S1 if required for computer use]
  - Library

7. The staff room and administration corridor will be open to staff only.
8. All other areas will be closed and in lock down unless otherwise directed by the school's management. Areas in lock down will be subject to a three week deep clean.
9. Additional space may be opened up to facilitate activities etc. DT workshop, 3G pitch, playing fields.
10. There will be no visitors to the school other than those authorised and those here for essential deliveries.
11. Fire exits will be clearly signposted.

### **Activities for students**

1. Students will be expected to undertake self-directed work as set by departments. 'Normal' lessons will not take place
2. The school may, subject to need, arrange for additional activities to take place to vary the school day.
3. Students are required to wear full school uniform and to also bring some trainers for outdoor activities. (PE kit is not necessary)

### **Staffing**

1. A skeletal staff will be available to supervise students. There will be a duty member of school management on site during the opening hours stipulated.
2. There will be no health worker on site but we will endeavour to provide first aid coverage.
3. A catering service will be provided at break and lunchtime for students and staff. Students may prefer to bring a packed lunch.

### **Boarding**

1. Boarding houses remain open Monday morning to Friday for students of key workers ONLY.
2. Boarding houses will not be open during the holidays or at the weekend.
3. Either or both houses may need to close due to staffing shortages.

**Jonathan M Webb [Headmaster]**  
**20.03.20**